

PERMISSION TO PARTICIPATE IN COMMENCEMENT CEREMONY – WALK ONLY FORM – COFAMC

This form is to be completed for any who has applied to graduate (undergraduate or graduate) for a specific term but will be unable to complete the degree requirements within their term of application.

Form may be completed by student, and routed* to the Academic Dean.

All students must submit a formal application to the Registrar's Office prior to graduation. Students who are enrolled in all coursework required to complete the degree and are not short more than 9 grade points in major, minor, overall, or in their SH GPA will be permitted to participate in the commencement ceremony if application for degree has been completed. This completed form represents the academic dean's approval to allow a student to participate in the commencement ceremonies when deficient more than 9 grade points in any academic area (major/minor/overall cumulative/SH overall) or deficient courses required for the degree (must be no more than 6 hours short of the degree requirements).

Student Name: _____ Sam ID: _____

I respectfully request permission from my academic dean to participate in the commencement ceremony for (term). My reason(s) for this request are:

- I understand I will be required to submit a new application for degree in the term for which I intend to complete my degree requirements in full.
- I understand the application fee paid for this current term of graduation will not be refunded, nor will it be applied to a future term application.
- I understand I will be required to pay the fee for application as is valid for the term of my new application, including late fee if applicable.

Student Signature

Date

*Department Chair's Signature

Date

*Academic Dean's Signature

Date

*Students in the College of Fine Arts and Mass Communication should secure Department Chair's signature indicating their knowledge and support before routing to the Academic Dean.